

# DIPLOMA IN MEDICAL ASSISTANT



## OVERVIEW :

Medical assistants support doctors and nurses to ensure that healthcare facilities run smoothly. They are responsible for administrative and clinical tasks, such as maintaining patient records, preparing patients and rooms for examination, assisting physicians with exams, and performing front-desk tasks. Medical assistants typically work in doctor's offices, hospitals, and other healthcare facilities. The 'Diploma In Medical Assistant' at DSH Institute of Technology is approved by the Malaysian Medical Assistant Board and the Ministry of Health in Malaysia.

At the end of our "Diploma in Medical Assistant", students will be able to :

- ✓ Understand the basics of medical sciences (anatomy, physiology, biosciences, pathology & microbiology)
- ✓ Develop essential communicative and professional skills required for their daily jobs in the future
- ✓ Gain clinical experience, through placements with government and private hospitals in Malaysia, in all medical domains

## COURSE STRUCTURE :

YEAR 1	YEAR 2	YEAR 3
<b>Technical Knowledge</b> Anatomy and Physiology I Anatomy and Physiology II Bioscience Behavior Science Microbiology and Parasitology Medical Surgical I Community Health I Nursing Pharmacology I <b>Professional Knowledge / Skills</b> Communicative English Pengajian Islam (for Muslims) Moral Studies (Non – Muslim) Malaysia Studies Law, Ethics & Professionalism Community Service	<b>Technical Knowledge</b> Medical II Surgical II Community Health II Emergency Medicine I Pharmacology II Pediatrics Emergency Medicine II Orthopedics Disaster Management <b>Clinical Attachments</b> Medical Surgical Pediatrics	<b>Clinical Attachments</b> Medical Emergency I Psychiatry Community Health I Ophthalmology Otorhinolaryngology Labour Room Medical Emergency II Community Health II Community Health III Operation Theatre Orthopedics

**Course Code**  
DMA

**Duration**  
3 years (full time)

**MQA Approval**  
FA4551

**MOHE Approval**  
R/721/4/0041

**Mode of Study**  
Lectures, Tutorial, Practical Sessions, Clinical Placements

**Future Education Pathways**

- ↗ Bachelor in Health Sciences
- ↗ Bachelor in Health Education
- ↗ Bachelor in Sports Medicine
- ↗ Bachelor in Biomedical Sciences

**Career Pathways**

- ↗ Clinical or Administrative Medical Assistants (in private or government hospitals and clinics)
- ↗ Assistant Medical Officers (in private of government hospitals and clinics)
- ↗ Patient Care at Old Folks Homes

**Entry Requirements**  
*Malaysians*

Sijil Pelajaran Malaysia (SPM) or its equivalent with a minimum of FIVE (5) credits in the following subjects (a) Bahasa Melayu (b) Science Subjects:

- i. Biology or Chemistry, OR
- ii. Physics with pass in Biology, OR
- iii. Science/General Science/Applied Science

(c) Mathematics:

- i. Mathematics, OR
- ii. Additional Mathematics

(d) TWO (2) credits from any other subjects (Preference is given to candidates with credit in Science and Math subjects, AND (e) Pass in English

**Non-Malaysians**

GCE O-Level or equivalent with FIVE (5) credits in the following subjects:

- (a) TWO (2) from Science or Mathematics subjects (Biology/ Physics/ Chemistry/ General Science)
- (b) THREE (3) from any other subjects, AND
- (c) Pass in English OR

Candidates who possess certificates in health-related fields recognized and approved by the Medical Assistant Board in Malaysia (MAB) are also welcome to apply. Candidates with other relevant qualifications are subject to approval by the Medical Assistant Board, Malaysia (MAB)